



CITY OF DURHAM | NORTH CAROLINA

Date: 02/19/13

To: Thomas J. Bonfield, City Manager
Through: Keith Chadwell, Deputy City Manager
From: Kevin Dick, Director, Office of Economic and Workforce Development
Subject: Appointment of a 2nd Durham City Council Representative to the Durham Workforce Development Board

Executive Summary

This memorandum has been prepared to outline a recommendation to add a second City Council representative to the Durham Workforce Development Board (DWDB).

Recommendation

The Office of Economic and Workforce Development (OEWD) recommends that City Council approve the addition of a second City Council liaison to the DWDB.

Background

At the 01/10/13 City Council Work session, Mayor William V. Bell inquired about appointing a second City Council liaison and representative to the DWDB, in conjunction with (the sitting) City Council representative Diane Catotti. Staff responded that they would review the DWDB By-Laws and other relevant documentation dictating appointments to the DWDB, in order to ascertain if there were any provisions that would limit the number of City Council representatives appointed to the DWDB.

Issues & Analysis

In response to Mayor Bell's inquiry at the 01/10/13 City Council Work Session, there currently does not exist any provision that limits the number of City Council representatives concurrently appointed to and/or serving on the DWDB under the 1) *Durham Workforce Development Board By-Laws*, 2) *Durham City-County Interlocal Agreement to Serve as a Designated Local Workforce Investment Area, to Establish a Local Workforce Investment Board and to Administer the Workforce Investment Act of 1998*, and 3) *Procedures for Appointing Citizens to Boards, Committees, and Commissions*.

The appointment of a 2nd City Council representative to the DWDB is consistent with the appointment procedures delineated within said documentation.

OEWD is further recommending that a second City Council representative be added to the DWDB for the following reasons:

- The Durham Board of County Commissioners (BOCC) has recently appointed County Commissioner Wendy Jacobs to the DWDB to serve as their second liaison to the board in conjunction with Commissioner Brenda Howerton. Commissioner Jacobs was appointed January 2013 to replace former Commissioner Bowser on the DWDB;
- The DWDB has historically had an “alternate” City Council representative serve on the DWDB in conjunction with a “primary” City Council representative appointed to the DWDB. This recommendation would create two (2) active and/or full-voting City Council liaisons on the DWDB, and would remove the designation of an “alternate” representative of the Council on the DWDB. Note: Councilman Eugene Brown was the most recent City Council representative to serve in the capacity as an “alternate” City Council liaison to the DWDB. Councilman Brown relinquished his role as an “alternate” representative to the DWDB during the 2010-2012 appointment cycle; and
- Approving a second City Council representative to be appointed to the DWDB would provide the City Council with two (2) active members, and would align the City Council’s representation on the DWDB with the BOCC’s representation on the DWDB.

Alternatives

The City Council could elect not to approve adding a 2nd City Council appointment to the DWDB. This decision would limit the number of Durham City Council representatives actively serving on the DWDB, and would make it more difficult for the DWDB to align procedures for appointing both City and County liaisons to the board.